

MICHELLE GORDON PIANO STUDIO

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STUDIO POLICY FOR 2015-2016

STUDIO YEAR

The Studio calendar year runs from the first lesson in September through the last lesson in June. The Studio Calendar for this academic year is part of this Studio Policy. Summer lesson scheduling and length can be flexible to accommodate busy summer schedules. Students can also choose to continue lessons through the summer with no change in schedule or monthly tuition.

INSTRUCTION

Each student is given a 45-minute lesson, which is enriched with computer-aided instruction using the newest and most innovative software programs, as well as educational websites.

One-Hour group lessons are held 6 times during the school year session in place of the private lesson for that week. Attendance at group lessons is expected.

COMPUTER LAB

The technology in the studio is designed to build and reinforce various musicianship skills, and provide students with additional opportunities to learn Music Theory and Analysis, Composition, Ear-Training, Music History, Music Notation, and Sight-Reading. The Lab experience also includes improving critical listening skills of musical masterworks. Students are expected to respect all studio property and to use equipment carefully.

GROUP LESSONS

Group lessons are scheduled during six Group Lesson Weeks, clearly marked on your Studio Calendar. Group lessons are scheduled on Mondays.

Prior to September, each student will be assigned to a specific group, and that group will be assigned a specific time. If for any reason your child cannot attend his or her assigned group lesson, he or she may attend another group that same day. Group lessons cannot be made up at a later date

SWAP LIST

The Swap List contains everyone's name, lesson time and email.. You may use this list to rearrange lessons for important and unavoidable conflicts. Once you have made a Swap, please confirm your exchange and call or email to let me know. I am not available to teach at times not listed on the Swap List.

TERMINATION FROM THE STUDIO

I reserve the right at any time to terminate the lessons of any student for any reason.

If parents or students choose to discontinue lessons for any reason, kindly give me 30 days notice so that I have time to interview prospective students to take your spot. No refunds will be given for prepaid tuition or registration fees.

PICKING UP YOUR CHILD

For their safety, students are also not allowed to wait for parents outside. They will be watching for you from inside. Please do not beep your horn to announce your arrival as I am always concerned with being considerate to my neighbors.

PIANO

Be certain that your piano is kept tuned and in good condition. Piano tuners in the area include: Steven Piazza, 990-0062; Claude Cobert, 992-4739, Chris Brown, 295-6104, and Andrew Pettey, 800-804-6220

MICHELLE GORDON PIANO STUDIO – STUDIO POLICY AGREEMENT

Please return one with the Registration Form, and keep one for your records.

I have read, understand, and will comply with Michelle Gordon’s Piano Studio Policy. I understand the Studio’s explanation of no makeups, refunds or credits for snow days or missed lessons, and agree to have my name, phone number and email appear on the Studio Swap List.

Parent’s Name

Date

Phone Number

Email (To appear on Swap List)

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